



## Assurance Services Advice and Guidance

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The  
Consultation  
Institute

### Advice and Guidance

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**A critical friend to support you. On hand to provide any level of advice or clarification unrestricted by process.**



## About Advice and Guidance

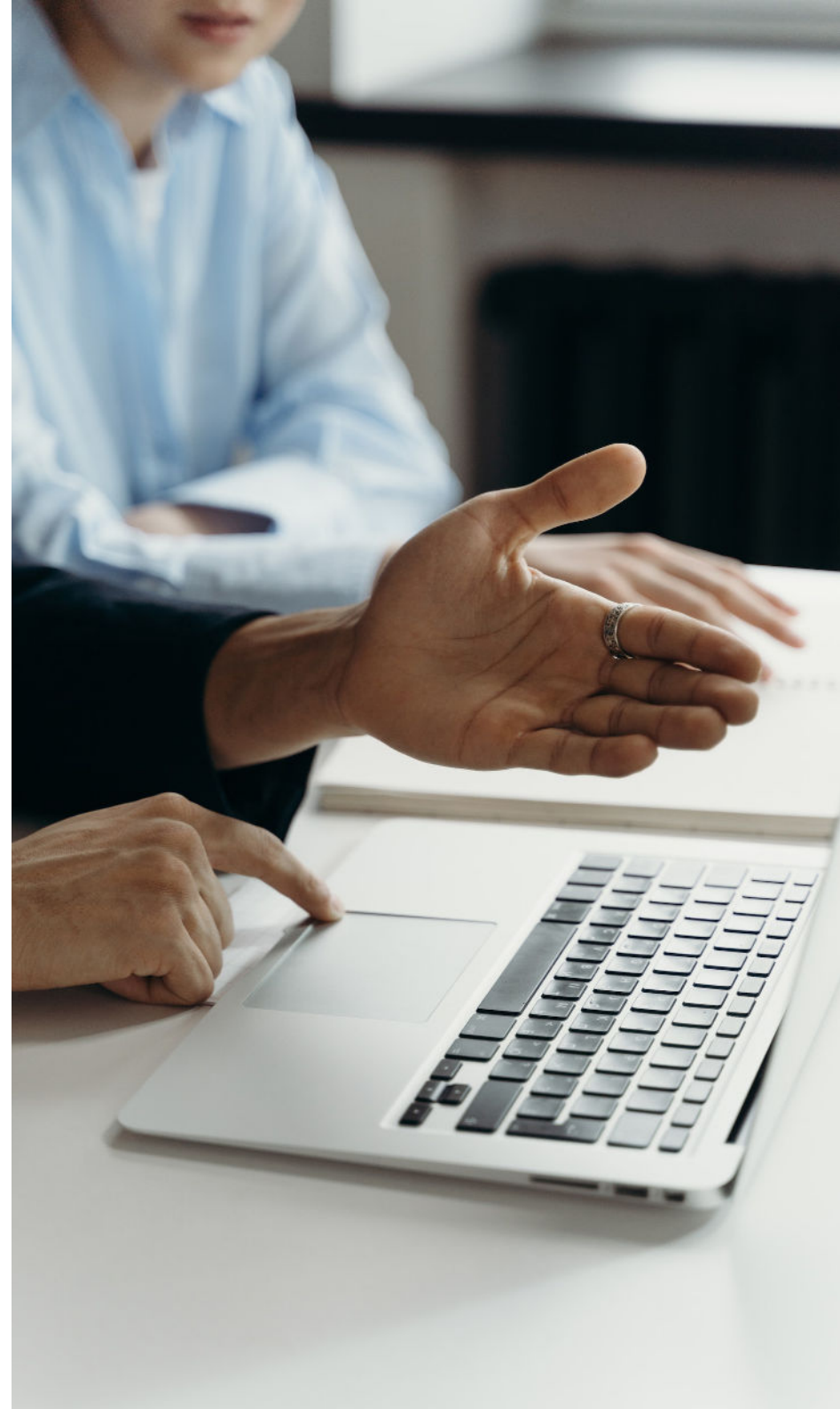
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To deliver Advice and Guidance (A&G), tCI provides the client with a menu of services from which they can draw on our expertise as needed.

We will designate a lead associate to serve as an advisor to your team. This arrangement is designed to be flexible, enabling us to collaboratively determine activities and priorities as your projects evolve. Additionally, we offer supplementary support through access to the broader resources of the Institute, including our extended team of associates with their domain expertise.

**The Institute offers a range of services that grant you the flexibility to tap into our expertise as needed. Key areas of expertise include:**

- Dissecting your plans, documents, and strategies to confirm what is right, what is not, any gaps and recommendations to achieve best practice standards.
- How to bring the right participants to the table and the best ways to involve them.
- Extend the remit out to involving other people wider than just the stakeholder group.
- Achieving adequate representation and inclusiveness.
- Equalities aspects of engagement and consultation and awareness around equality issues, based upon the history of challenge to decisions on equalities grounds.
- Effective questionnaire design.
- Digital engagement and relevant techniques.
- Advising methods of engagement for the seldom online and digitally excluded.
- Undertaking stakeholder analysis (inc. stakeholder mapping etc.).
- Advising on options development and appraisal.
- Facilitate options development workshops
- How to draft clear consultation narratives.
- How to prepare consultation feedback and other reports
- Managing the local politics and sentiment
- Deliver executive briefings
- Facilitate board seminars
- Facilitate public meetings







## Public Endorsements

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Advice and Guidance **does not** lead to a public endorsement of your work. The Institute offers two services that can provide a public endorsement of consultation projects: Certificate of Consultation Readiness and Quality Assurance.



### Cost Efficiency

The call-off arrangement eliminates the need to negotiate fees for each advisory interaction, resulting in cost savings and budget predictability.



### Flexible Access

You can access our advisory services whenever you need them, which is especially valuable for addressing urgent issues or taking advantage of sudden opportunities.



### Long-Term Relationships

This 12-month arrangement allows us to build a deeper understanding of your business objectives.

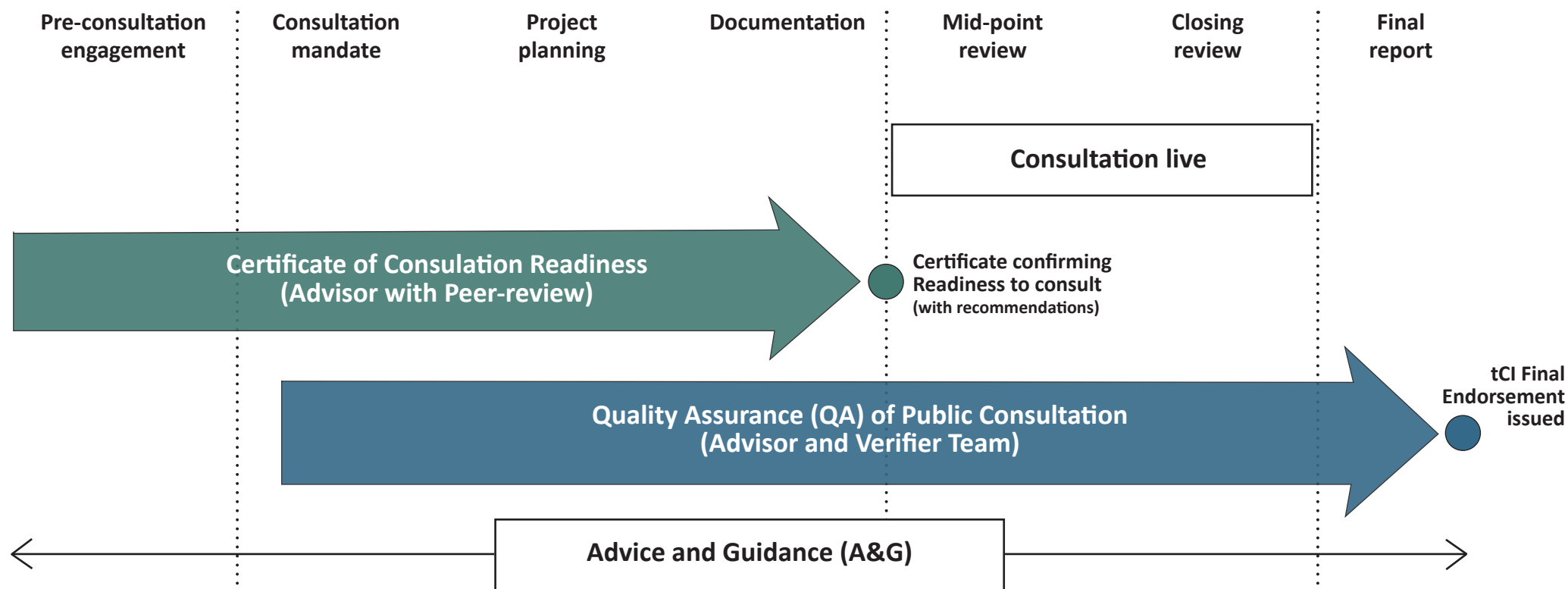


### Continuous Improvement

Regular updates and reports will help us to fine-tune our support to better align with your evolving needs.



## Where does A&G and other Assurance services sit in the consultation process?





“tCI has provided us with such sound advice.  
Their recommendations have been so helpful.”

**Betsi Cadwaladr University Health Board**





## Contact us

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